



## **FBI National Academy Associates, Inc. Youth Leadership Program June 20-28, 2024**

The FBI National Academy Associates, Inc. (FBINAA) supports the young leaders of tomorrow through the Youth Leadership Program (YLP) by offering qualified students the opportunity to participate in an eight-day program of leadership development. The YLP is designed to offer lifelong enrichment opportunities to youth who have demonstrated above average academic standards and good citizenship in efforts to support these exceptional young leader's drive for knowledge and their desire to make a difference in the world.

In the tradition of the FBI National Academy, the mission of the FBINAA YLP is to provide a foundation in ethical & moral leadership that encourages students to further develop the knowledge, skills, and abilities necessary to accept the challenge of leadership as a way of life. The FBI National Academy Associates, Inc. is a private 501(c)(3) nonprofit organization and is not a part of the Federal Bureau of Investigation or acting on behalf of the FBI.

The FBINAA annual YLP is an intense program of classroom study, physical fitness, guest lectures, and leadership experiences. The YLP is limited to students who are rising high school sophomores and juniors, ages 14-16. The selection process is highly competitive as, on average, each chapter is provided the opportunity to send one student to YLP each year.

The YLP is made possible and hosted by the FBINAA in support with the FBI Academy. Thanks to the generous support of our membership, chapters, sponsors and the FBI, this exciting program is offered at no cost to students accepted into the program. The program is run by a cadre of law enforcement training instructors. Further, the counselors and instructional staff for the program consist of National Academy graduates who are members of the FBINAA and select FBI personnel. Guest lecturers in various professional disciplines also assist in providing educational content to our YLP students.

Participants are selected and sponsored by the various Chapters of the FBINAA. Interested applicants must request and submit an application to the local Chapter of the FBINAA in which they reside. Participants will also include students applying through our sister organizations, including LEEDA, NEIA, and SOCXFBI. Each Chapter will review the applications and supporting materials, conduct applicant interviews, and select and submit to the FBINAA National

Office the applications of the candidate(s) that the Chapter will recommend to attend the YLP. The FBINAA National Office does not participate in the application and selection process at the chapter level and is unable to provide application status updates to the applicants.

Applicants must complete all elements of the following pages and sign certifying the information provided is accurate and truthful. A parent or legal guardian must also sign the application to verify the information, including physical limitations, medical conditions, allergies, required medications, as well as provide consent for the applicant to attend, and fully participate, in the YLP.

Read the application carefully and complete it fully as instructed. DO NOT submit unsolicited documentation with this application packet (recommendation letters, certificates, articles, etc.) Any questions about the application, or the application process, should be referred to the Chapters YLP Coordinator – not the FBINAA National Office. Submitting an application does not guarantee a candidate interview. Please note, handwritten application will not be accepted.

The application must be submitted to the sponsoring FBINAA Chapter by the deadline prescribed to ensure the selection process is timely and submitted to the FBINAA National Office by the posted deadline. There are no exceptions to the deadline. The applicant(s) recommended by the Chapter will be required to submit additional paperwork prior to formal acceptance from the FBINAA National Office. The sponsoring Chapter will provide this additional paperwork to their recommended candidate.

The FBINAA National Office will verify the qualifications, application, and supporting documents of the selected chapter candidate(s) prior to formal acceptance to the YLP. Once formally accepted into the program, the FBINAA National Office will provide students with additional information and further paperwork to prepare for the YLP.

The applicants will be scored on: GPA, interview, essay, community involvement & volunteering, extracurricular school activities, and relationship to an active member of the FBINAA. Please note that applicants need not be related to a member of the FBINAA to be selected to attend the YLP.

Each Chapter nominates its own candidate to represent the chapter for the YLP. The FBINAA National Office cannot answer application status questions. It is the responsibility of the Chapter Coordinator to advise applicants of their application status.

Qualified candidates are encouraged to complete the application and to submit to the designated Chapter YLP Coordinator prior to the **FEBRUARY 02, 2024** deadline. The Chapter must make recommendation and submit all required material to the FBINAA National Office by **MARCH 29, 2024**. Formal acceptance letters will be mailed to the selected candidates by **APRIL 19, 2024**.

Frequently asked questions are listed on the last page of this packet.

# FBI NATIONAL ACADEMY ASSOCIATES, INC.

## Youth Leadership Program Application

**APPLICANT INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Preferred Name \_\_\_\_\_ Sex: Male Female

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age at the start of YLP (06/20/2024): \_\_\_\_\_  
Month Day Year

T-Shirt Size: X-Small Small Medium Large X-Large XX-Large

Address: \_\_\_\_\_

\*No P.O. Box: Fed-Ex shipments must be delivered to your physical address

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_  
email: \_\_\_\_\_

School: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rising Grade: Sophomore Junior Unweighted GPA \_\_\_\_\_

**PARENT(S) OR LEGAL GUARDIAN(S):**

Name: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

**FAMILY RELATIONSHIP TO AN ACTIVE MEMBER OF THE FBINAA:**

*Applicants need not be related to a member of the FBINAA to be selected to attend the YLP*

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Session #: \_\_\_\_\_ FBINAA Member # (if known): \_\_\_\_\_ To be verified by the National Office \_\_\_\_\_

**To be completed by the FBINAA National Office:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHAPTER:** \_\_\_\_\_

**Handwritten applications will not be accepted.**

**COMMUNITY INVOLVEMENT / VOLUNTEERING ACTIVITIES:** *Not school related or required activities. These include participation in community service organizations & volunteer service. List organization, role, & dates/hours served.*

1. \_\_\_\_\_ Dates: \_\_\_\_\_
2. \_\_\_\_\_ Dates: \_\_\_\_\_
3. \_\_\_\_\_ Dates: \_\_\_\_\_
4. \_\_\_\_\_ Dates: \_\_\_\_\_
5. \_\_\_\_\_ Dates: \_\_\_\_\_
6. \_\_\_\_\_ Dates: \_\_\_\_\_
7. \_\_\_\_\_ Dates: \_\_\_\_\_

**EXTRA-CURRICULAR ACTIVITIES:** *These include school sponsored organizations and activities (e.g., choral, debate, yearbook, newspaper, clubs, etc.) and organized athletics (school or club)*

1. \_\_\_\_\_ Dates: \_\_\_\_\_
2. \_\_\_\_\_ Dates: \_\_\_\_\_
3. \_\_\_\_\_ Dates: \_\_\_\_\_
4. \_\_\_\_\_ Dates: \_\_\_\_\_
5. \_\_\_\_\_ Dates: \_\_\_\_\_
6. \_\_\_\_\_ Dates: \_\_\_\_\_
7. \_\_\_\_\_ Dates: \_\_\_\_\_

**SPECIAL SKILLS OR RECOGNITIONS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

I understand I may also need to provide proof of negative testing prior to the start of YLP	Yes	No
I will not use "minor accompanied services" from airlines and am able to meet my YLP Counselor at the airport security checkpoint if traveling alone	Yes	No
I am able to self monitor my food allergies and medications	N/A	Yes No
I have health insurance coverage or will obtain health insurance	Yes	No

\*Health Insurance is a mandatory requirement

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

## LIMITATIONS AND DIETARY RESTRICTIONS

List all physical limitations, all medical (physical and emotional) conditions, all known allergies, all dietary restrictions that the applicant currently has, and all required medications:

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If recommended by the sponsoring chapter, I understand that I will be required to submit additional paperwork prior to final selection to the YLP by the sponsoring Chapter and FBINAA National Office. Additional paperwork may include, but is not limited to, a medical waiver signed by a physician and notarized, student code of conduct, media release, indemnity waiver, COVID-19 waiver, proof of negative COVID testing, background check information, or official school transcripts.

\_\_\_\_\_ **Initial here**

## PARENTAL CONSENT

I understand my student will be attending the FBI National Academy Associates, Inc. (FBINAA) Youth Leadership Program (YLP) and, except while traveling on a commercial airline or conveyance, will be under constant adult supervision. With this understanding I approve of their participation in this program.

I attest that my student **will not travel via air with the added airline unaccompanied minor services**. I understand that the FBINAA YLP counselors and staff cannot / will not accommodate for this service during airport pick up.

I further certify that my student is medically, emotionally, and physically fit to **fully** participate in all program requirements. **I will immediately notify my Chapter YLP Coordinator if there are changes to their health, and to their medical, emotional, or physical capabilities.**

I understand that should my student leave the program prior to completion I am responsible for costs incurred by the sponsoring FBINAA Chapter at their discretion.

**Parent /Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Phone number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## **REQUIRED ATTACHMENTS TO COMPLETE THIS APPLICATION: HIGH SCHOOL TRANSCRIPTS**

Submit High School transcripts showing current GPA with your application to your Chapter YLP Coordinator (If home schooled, follow guidance from your home state). Unofficial transcripts are acceptable though official transcripts may be requested prior to being selected for interviews. **DO NOT** submit unsolicited documentation with this application packet (recommendation letters, certificates, articles, etc.)

## **TO BE COMPLETED BY THE SPONSORING CHAPTER/AGENCY:**

Applicant is recommended by the following:

FBINAA Chapter/Agency: \_\_\_\_\_

President: \_\_\_\_\_

YLP Coordinator: \_\_\_\_\_

Handwritten essays will not be accepted.

# **FBI NATIONAL ACADEMY ASSOCIATES, INC.**

## **Youth Leadership Program**

**Application Essay Topic:**

**What is the most significant factor facing teens (14-16 year olds) in society today?**

## Youth Leadership Program FAQs

- Care and professionalism in your application submission speaks volumes. Forms that are submitted of poor print quality or haphazardly photographed with a handheld device will be deemed **incomplete**. PDF documents are preferred as scanning apps and/or scanning services are freely accessible. All forms provided are PDF fillable documents.
- **Hand-written essays will not be accepted and will deem an application incomplete.**
- **Applicants need not be related to a member of the FBINAA.** Sponsoring Chapters shall provide, accept, and process all timely & complete applications of interested candidates.
- Due to the physical nature of the YLP, **health insurance is mandatory**. Proof of insurance is required. Students **must** be physically, emotionally, and medically capable of participating in all elements of the YLP.
- Hand-written essays will not be accepted and will deem an application **incomplete**.
- Although most of the programming occurs at the FBI Academy, Quantico, students are housed at an off-site hotel TBA, Stafford VA. We respectfully request that families not visit students at the hotel and seek alternative lodging if visiting the area during the dates of the Youth Leadership Program.
- Students will be required to sign and adhere to a code of conduct prior to arrival. Students who break this code of conduct will automatically be expelled from the program. As outlined in the parental consent, if a student leaves the program prior to completion, the family may be responsible for costs incurred by the sponsoring FBINAA Chapter or sister organization.
- **Visitor access to YLP graduation IS NOT guaranteed.** Typically, students are allowed a max of two (2) guests for graduation ceremonies when held at the FBI Academy. Children of all ages are considered in this guest count. All guests will be prescreened by Marine Corps Base Quantico, as well as FBI Security & Police.
- Being selected for this highly competitive program proves that you are of responsible, mature, and professional caliber to represent your Chapter at YLP. Once selected, the FBINAA National Office will communicate with the students via email. It is the responsibility of the student to communicate information messaged via email with parents/guardians as needed.
- The sponsoring Chapter will assist the student in scheduling travel to/from Virginia. Please do **not** secure travel prior to **official** acceptance from the FBINAA National Office. Upon arrival to VA, students will be met by YLP Counselors at the airport terminal security checkpoint. Counselors will **not** meet students at the airport arrival gate & cannot accommodate for unaccompanied minor services. Please do **not** apply to the program if you are unable to meet the Counselors at the security check point, if arriving by air.